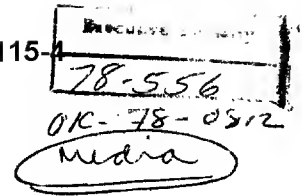


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23 February 1978



MEMORANDUM FOR: Deputy Director for Administration
Acting Legislative Counsel
General Counsel
Assistant to the DCI (Public Affairs)

FROM :
Deputy Executive Secretary

SUBJECT : Monthly Cable "Director's Report to
the Field" (For Period 1 - 28 Feb 78)

REFERENCES : a) A/DDCI Memo to A/DDA, LC, GC, and
A/DCI/PA; same subject dtd 26 Sep 77

b) Director's Report to the Field for
January 1978 (For Period 16 Dec 77-
31 Jan 78)

1. Based upon conversations I have had with each of you or members of your staff regarding the format of the Director's Report to the Field, please forward to me by COB Tuesday, 28 February, your inputs to the report for the period 1-28 February.

2. In preparing your responses, please review the Director's January cable (attached) updating each item as necessary.

3. After consolidating your responses, I will coordinate the draft cable with each of you prior to forwarding it to the DDCI and DCI.

Attachment



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E-52

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Next 5 Page(s) In Document Exempt

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Deputy Executive Secretary

EXTENSION

NO.

DATE

23 February 1978

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Acting Legislative Counsel

2.

3.

4.

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